

NEWBOTTLE PARISH COUNCIL

MONDAY 21 SEPTEMBER 2026

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
newbottleparishcouncil@yahoo.co.uk
www.newbottleparishcouncil.co.uk

14 September 2026

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 21 September 2026 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

West Northamptonshire Unitary Authority Councillors Rebecca Breese and Rosie Herring are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
3. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To approve the minutes of the meeting held on 20 July 2026. **(Attached)**
7:35pm – 7:40pm
5. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 20 July 2026.
7:40pm – 7:45pm
6. **Chairman's Announcements**
7:45pm – 7:50pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
7:50pm – 8:00pm
8. **Reports from Unitary Authority Councillors** - To receive reports from the West Northamptonshire (Unitary Authority) Councillors.
8:00pm – 8:10pm

9. **Village/Environment Matters**
8:10pm – 8:25pm

- i) Playing Field and Pavilion – To receive an update from the Playing Fields Association (PFA) and consider a request for the playing field carpark to be opened up for residents parking.
- ii) Myers Close Play Area – To discuss new equipment for the play area and receive an update on grant funding.
- iii) No Parking Signs – To consider a request for 'No Parking' signs in Myers Close.

10. **Parish Council Matters**
8:25pm – 8:30pm

- i) Co-option – To consider any applications for co-option onto the Parish Council. There is currently one vacancy.

11. **Planning**
8:30pm – 8:35pm

- i) To note the planning applications considered by the Parish Council, since the last meeting: None
- ii) To consider the following planning application:
2026/3595/TCA
Wheelwrights, Main Street, Charlton
Fell a Cherry Tree
- iii) To note the planning application decisions made by West Northants Council, since the last meeting:
2026/1892/FULL
Manor Farm Road to Church, Newbottle
Concrete hardstanding (retrospective)
Approved

12. **Finance**
8:35pm – 8:40pm

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**
- ii) Budget Monitoring – To consider the budget monitoring report for 2026/2027. **(To follow)**

13. **Correspondence** - To circulate any further items of correspondence.
8:40pm – 8:45pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information.
8:45pm

15. **Staffing Matters** – To note that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026/27 to be implemented from 1 April 2026
8:45pm – 8:50pm

16. **Noticeboard Repair** – To consider a quote for a repair to the Parish Council noticeboard.
8:50pm – 8:55pm

17. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.
16 November 2026
8:55pm

18. **Items for the Next Agenda/Items of Information**
8:55pm

(Timings are only an approximate guide. If you are interested in a particular item, please arrive for a 7.30pm start)